

ANNUAL MEETING COVID-19 PROCEDURES

Quad City Music Guild is committed to providing a safe environment for all voting members during these uncertain times. For this reason, we will be following all recommendations provided by the Governor's Office, Illinois Department of Public Health, and Rock Island Department of Public Health. Please, review the procedures listed below if you plan to attend the meeting. However, we encourage everyone to vote using the absentee ballot if at all possible.

NOTE: The procedures listed in this document were recommended at the time this document was written and are subject to change at any time. Changes will be listed on our website (qcmusicguild.com) and social media accounts.

- Face coverings are required and must cover both the mouth and the nose.
- Everyone is expected to practice social distancing while on the property. This will include while seated in the auditorium.
- A maximum of 50 people will be allowed in the auditorium. The lobby will be used as overflow space and will be equipped with audiovisual equipment to ensure every voting member has the ability to participate in the meeting.
- Hand sanitizer will be made available at the entrance and in all meeting spaces.
- Do not attend the meeting if you have been exposed to someone who has tested positive for COVID-19 within the past 14 days.
- Do not attend the meeting if you are experiencing any symptoms of COVID-19 that do not have another medical explanation. Symptoms include fever/chills, body aches, shortness of breath or difficulty breathing, fatigue, headache, new loss of taste or smell, congestion, nausea or vomiting, and diarrhea.

You can refer any questions regarding COVID-19 procedures to the following:

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